

A Career Success Plan

FRESHMEN YEAR

- Research career fields and consult a career advisor
- Access your strengths and career interests through interest inventories such as computer-assisted career guidance programs
- Make a tentative selection of a major field of study
- Identify and join campus or community organizations related to your career goals
- Get to know your faculty, administrators, and counselors who can serve as resource
- Obtain a summer job or internship related to potential fields of interest.
- Confer closely with your academic advisor for the best advice on course selection

SOPHOMORE YEAR

- Consult a career advisor
- Obtain an academic internship or cooperative education position related to your major
- Make a firm decision about your major
- Participate in career expos and workshops
- Research fields of interests, majors and careers
- Explore the academic and practical-experiential requirements for entering a profession
- Develop skills and confidence
- Continue participation in campus and community organizations
- Maintain regular contact with your academic advisor

JUNIOR YEAR

- Consult a career advisor
- Obtain a career-related internship or co-op job, and reality-test your values, skills and interest
- Participate in career expos and workshops
- Research fields of interest, majors and careers
- Explore the academic and practical-experiential requirements for entering a profession
- Develop a rapport with administrators, faculty, and career counselors
- Develop skills and confidence
- Continue participation in campus and community organizations
- Maintain regular contact with your academic advisor

SENIOR YEAR

- Consult a career advisor
- Attend seminars and workshops on resumes, cover letter, interviewing, and job search strategies
- Plan your job search campaign for career employment or graduate school selection process
- Target and research organizations and companies
- Participate in on-campus recruiting and resume referral programs
- Interview with prospective employers identified through personal networking, professional journals, and job listings
- Select and contact administrators, faculty and past employers to use as references
- Evaluate job offers in respect to your most valued interests, skills, strengths, and life goals
- Participate in career expos and conferences
- Complete course requirements in your major
- Graduate and secure the career of your choice!

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