

**McNeese State University**  
**POLICY FOR CLASS ENROLLMENT**  
(adopted 8/29/05)

In general, the minimum number of students enrolled in an undergraduate class shall be ten (10) and the minimum number of students enrolled in a graduate course shall be five (5). Classes with smaller enrollments than the above limits shall be cancelled unless exceptions are made by the President or his designee.

The following is a list of exceptions, not considered an inclusive list, that **may** justify allowing a course with a smaller enrollment to be taught in the summer:

1. The class contains one or more graduating seniors.
2. The class contains one or more students who need the class to graduate and the course is not being offered before the scheduled graduation date.
3. Some small classes are allowed to be offered if the “alternate semester” or the “alternate year” rule is being followed for offering the course.
4. A laboratory class may be allowed if it is **not** required to be taken with the lecture; the lecture class meets all enrollment guidelines but the laboratory does not.
5. The class is offered to students in a co-op program.
6. Some of the students enrolled in the class are taking no other course and the number of students in this category is enough for their tuition to pay the cost of instruction.
7. The class is being taught for no pay.
8. Other justifications on a case by case basis.